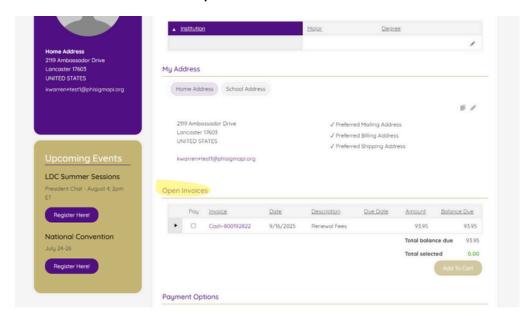
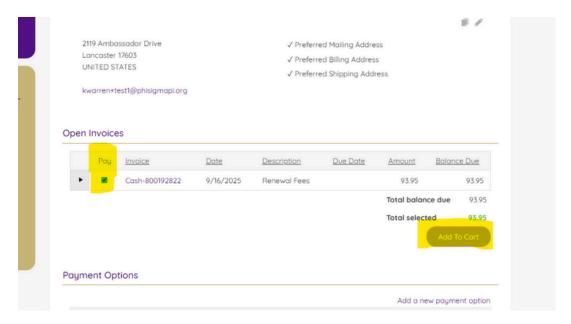


Paying Individually

- 1. Log in to your **Member Profile**
- 2. Scroll down to the Open Invoices Tab

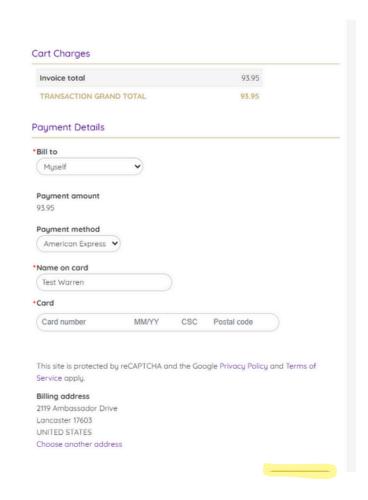


- 3. Find your Balance Due
- 4. Check the box under pay beside the dues you are paying
- 5. Click Add to Cart





- 6. You'll be taken to your checkout cart.
- 7. Scroll down and enter your credit card information
- 8. Submit Order to complete your dues payment

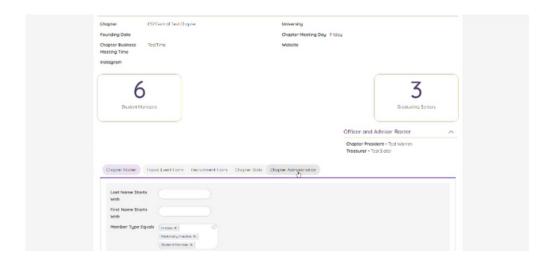


Paying As a Chapter

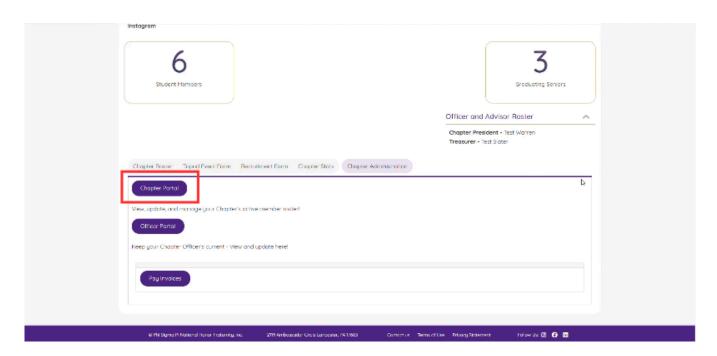
- 1.Log in to your Member account
- 2. Click PSP Chapter Central



3. Scroll down and click Chapter administration

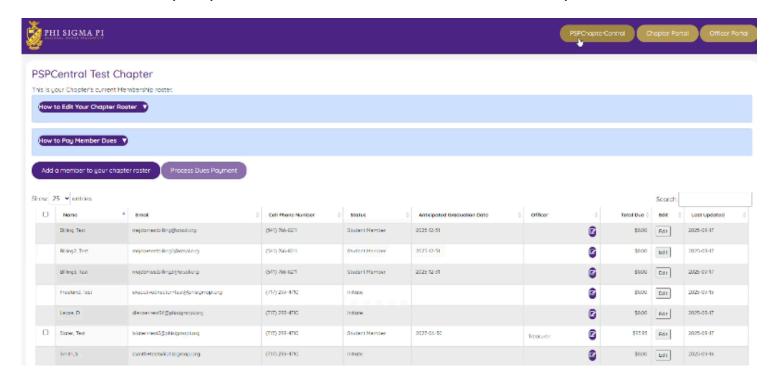


4. Click Chapter Portal

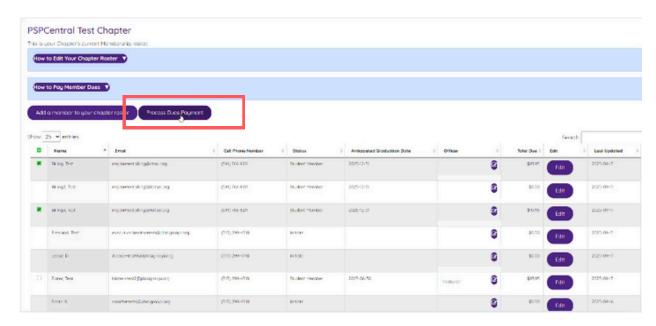




5. Once in the Chapter portal, select all of the Members who have paid dues

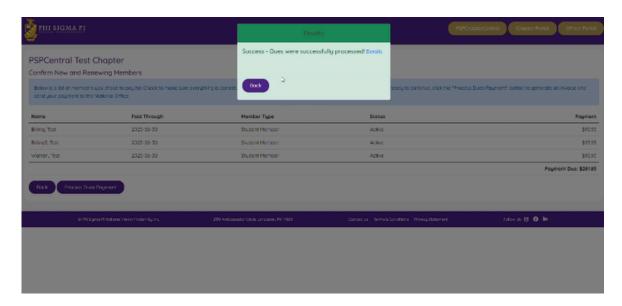


6. Click process dues payment

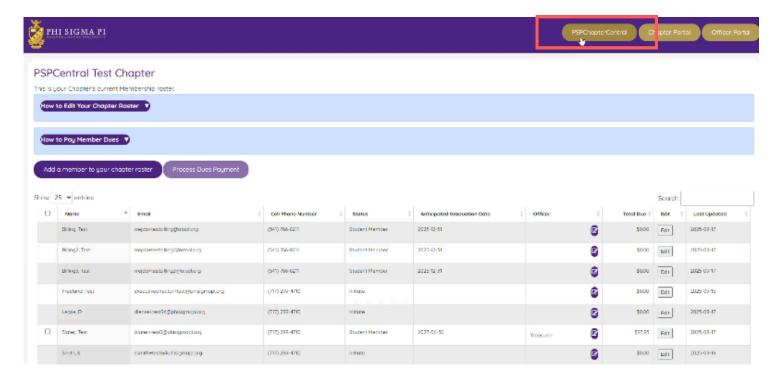




7. See details

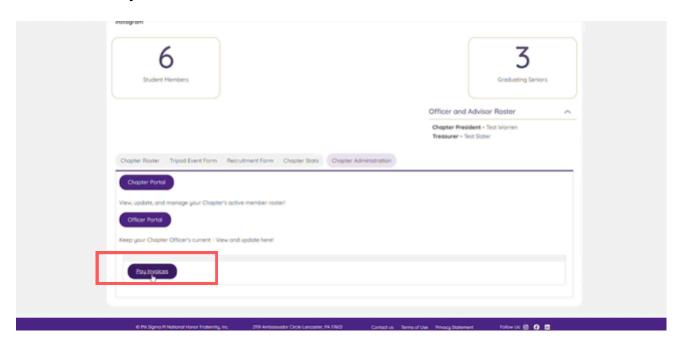


8. Go back to PSP chapter central





7. Select Pay Invoices



8. Finish and Pay

